



Practice Direct Credit/ Debit Request

Please ensure you have read the Direct Debit Request Service Agreement, and keep a copy of this page for your records.

I/We request you, GE Finance Australasia Pty Ltd (ABN 88 000 015 485) trading as GE Money (GE Money) (User ID Number 074144), to credit/debit my account at the financial institution, and according to the details specified above, any amounts which GE Money may debit or charge or owe me/us through this direct debit system.

Practice Name

ABN Number

Practice / Merchant Number

Contact Phone Number

Account Name

Bank BSB Number

Bank Account Number

Your Authorisation: (Signatures of all signatories to the account are required)

I/We request you, GE Finance Australasia Pty Ltd (ABN 88 000 015 485) trading as GE Money (GE Money) (User ID Number 074144), to credit/debit my account at the financial institution, and according to the details specified above, any amounts which GE Money may debit or charge or owe me/us through this direct debit system.

Authorised Signature/s

Print Name

Date

Authorised Signature/s

Print Name

Date

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Direct Debit Request Service Agreement

The meaning of words printed *like* this in the Direct Debit Request Service Agreement is explained in 7 below.

1 Debiting your account

- (a) By signing a *direct debit request*, **you** have authorised **us** to arrange for funds to be debited from **your account**.
- (b) **We** will arrange for **your financial institution** to debit **your account** as instructed by **us**, under the terms of **your** GE Practice Agreement. If, however, a *debit payment* is due on a day:
 - (i) which is not contained in a particular month; or
 - (ii) which is not a *business day*,

then the *debit payment* will be made on the next business day. If **you** are uncertain as to when a debit payment will be processed, **you** should contact your *financial institution* for assistance.

2 Changes by us

We may vary any details of this *agreement* or the *direct debit request* at any time. **We** will give **you** notice in writing of any such change at least fourteen (14) days before the change takes effect.

3 Your Obligations

- (a) It is **your** responsibility to ensure that there are sufficient clear funds available in **your** account to allow a debit payment to be made.
- (b) If there are insufficient clear funds in **your account** to meet a *debit payment*:
 - (i) **you** may be charged a fee and/or interest by **your financial institution**; and
 - (ii) **you** may also incur fees or charges imposed or incurred by **us**.
- (c) **You** should check **your account** statement to verify that the amounts debited from **your account** are correct.
- (d) If **we** are liable to pay goods and services tax ("GST") on a supply made by **us** in connection with this *agreement*, then **you** agree to pay **us** on demand an amount equal to the consideration payable for the supply multiplied by the prevailing GST rate.

4 Dispute

- (a) If **you** believe that there has been an error in debiting **your account**, **you** should notify **us** immediately and provide **us** with any documentation **we** require.
- (b) If **we** conclude as a result of **our** investigations that **your account** has been incorrectly debited **we** will adjust **your account** accordingly.
- (c) If **we** conclude as a result of **our** investigations that **your account** has not been incorrectly debited **we** will respond to **your** query by providing **you** with reasons and any evidence for this finding.
- (d) Any queries **you** may have about an error made in debiting **your account** should be directed to **us** in the first instance so that **we** can attempt to resolve the matter between **us** and **you**.

5 Accounts

You should check:

- (a) with **your** financial institution whether direct debiting is available from **your account** as direct debiting is not available on all accounts offered by financial institutions;
- (b) that **your account** details which **you** have provided to **us** are correct by checking them against a recent account statement; and
- (c) with **your financial institution** if **you** are uncertain about either of the above matters before completing the direct debit request.

6 Confidentiality

- (a) **We** will keep any information (including **your account details**) in your *direct debit request* confidential. **We** will make reasonable efforts to keep any such information that **we** have about **you** secure and to ensure that any of our employees or agents who have access to information about **you** do not make any unauthorised use, modification, reproduction or disclosure of that information.
- (b) **We** will only disclose information that **we** have about **you**:
 - (i) to the extent specifically required or authorised by law; or
 - (ii) for the purposes of this agreement (including disclosing information in connection with any query or claim).

7 Definitions

account	means the account held at your financial institution from which we are authorised to arrange for funds to be debited. agreement means this Direct Debit Request Service Agreement between you and us .
business day	means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia.
debit payment	means a particular transaction where a debit is made.
direct debit request	means the Direct Debit Request between us and you.
us or we	means GE Finance Australasia Pty Ltd trading as GE Money whom you have authorised to debit your account by signing a <i>direct debit request</i> .
you or your	means the merchant who signed the <i>direct debit request</i> .
your financial institution	means the financial institution where you hold the account that you have authorised us to debit.